

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE BIG ROCK FIRE PROTECTION DISTRICT**

● **Approved** Minutes of a meeting of the Board of Trustees of the Big Rock Fire Protection District held at the Big Rock Fire Station on June 08, 2026, at 10:02am.

● **Attendees:** Brian Phillips, Wray McKenzie, Kari Rogerson, and Cindy Dean. Ryan Michael was absent. Chief Kolt O'Donnell was present.

● **Call to Order:** The meeting was chaired by President Brian Phillips and Secretary Cindy Dean served as Secretary for the meeting. President Phillips noted that there was a quorum of trustees present and appropriate notice was given and posted.

● **Public Comments:** Bob Raymond, representing the Big Rock Plowing Match, specifically the Bull Riding Event, was present to discuss ambulance coverage during the event which is August 8th.

Discussion surrounding charging the Plowing Match vs. donating the services. An ambulance is required to be present in order for the event to take place/continue (in the event of transport). Thus, the department would need to provide two ambulances. Staffing two ambulances would result in the department absorbing the cost of two additional ALS/BLS members for coverage which would be approximately \$500 at a minimum. Bob offered to make a sign for display at the event. The board is in agreement we cannot set a precedent for donating to all organizations. It was noted the department did not receive any compensation for the last two years when providing ambulance coverage.

The board discussed options to assist the Plowing Match with their needs. Will obtain additional information regarding options from Bob Raymond prior to making any decisions. Request they donate Rodeo tickets to the department for distribution to the community?

● **Items Removed from the Consent Agenda:** None.

● **Consent Agenda:** Approval of Bills for June 8, 2026, and Minutes from the Regular Meeting May 11, 2026.

Motion made to approve Consent Agenda; Motion First by President Phillips, Second by Kari Rogerson. Roll call vote, President Phillips, yes, W. McKenzie, yes, K. Rogerson, yes, C. Dean, yes, unanimously approved. Motion passed.

● **Trustee Responsibility Calendar:** The Budget is the next item. Tentative Budget needs to be done 30 days in advance of our hearing. Have typically done the hearing at the August meeting as it needs to be done by the end of August. Shawn would post 30 days prior (approximately July 7, 2026), that the budget is available to be reviewed, as our August meeting will be held on August 10, 2026.

● **Financial Report:** Kolt has the list of priorities of purchases/needs/requests he has received from the officers/members. Brian and Kolt will meet and discuss these priorities the end of June.

Discussed Resource Bank Reconciliation amount vs. QuickBooks balance. Wray noted we must move monies. Allowed difference between Appropriations amount and how much we spent on Contingency

and Operations and Repairs. Take that money and move to where we are over. Will need to be approved. Wray will then change Appropriation amounts to reflect the new values.

Agreed to accept Wray's note as written; transfer the monies and adjust the Appropriation amounts. Will add to the July's Agenda and pass a motion at that time.

- **Approve Ambulance Services IGA with Kaneville Fire Protection District:** Kaneville agreed to a 5% increase in the contract. President Phillips and Secretary signed the contract. Will forward to Kaneville Fire Protection District for their signatures.

- **Fire Chief Report Out:** Tara Mathewson/BRFPD/Firefighter/Paramedic provided information on the Lucas vs. Zoll Device Compression System. Giving pros and cons of each. Cost appears to be comparable.

Tara is also conducting CPR Classes for the public. States are going well. Last class had eleven participants. Next class will be held in July. Plan is to do quarterly. The cost is \$30 pp. Have nine participants currently signed up for the July class. Classes are advertised on the department's Facebook page. Considering offering classes to coaches. Will partner with the Park District.

- **Trustee Comments:** **B. Phillips**, none. **K. Rogerson**, provided information she obtained after her research regarding permits for solar farms. Assistant Chief Kuhn commented on requirements the department would require. **W. McKenzie**, question when we start with Monica and the auditors. Per Brian, usually start six months after the end of the fiscal year. Will discuss at July meeting. **C. Dean**, none.

- **Motion to Approve Ordinance #2026-01 – An Ordinance Establishing the Fire Prevention Code and Life Safety Code for the Big Rock Fire Protection District:** Will hold off on approving this Ordinance. Have questions for the attorney.

- **Adjournment of Regular Meeting:** There being no further business, the meeting was adjourned at 12:13pm on a motion made by B. Phillips, seconded by C. Dean, and unanimously approved.